

# TRANSFORMATION CORNWALL<sup>+</sup>

Strengthening Faith Based Social Action in Cornwall

## Social Media & Communications Officer

An opportunity for you to utilise your skills to tackle poverty, deprivation and disadvantage in Cornwall

Work from Home: 'hot desk' available in Truro. With travel around Cornwall for events & meetings.

**HOURS:** 21 hours per week (with the intention to be split over 3 or 4 days)  
**SALARY:** £27,000-30,000 pa, pro-rata, depending on experience  
**START DATE:** December 2023/January 2024  
**CONTRACT:** Fixed Term 2 year, with potential for extension

Transformation Cornwall is recruiting an experienced Social Media & Communications Officer for its work supporting social action projects across Cornwall.

This is a key role for the Transformation Cornwall team. We are experiencing a time of growth, and this role is essential to help increase our capacity to respond to community needs across Cornwall.

You will be part of a small team, dedicated team working closely with the Operations Director and the Campaigns & Community Organising Manager.

This is an exciting opportunity for someone who can demonstrate the following skills and experience:

- Excellent and proven track record of social media skills- design, delivery and growth
- Excellent IT skills
- Strong communication skills, able to work with groups of people from a wide range of backgrounds and abilities
- A well organised and flexible team player
- Able to work effectively and with attention to detail
- Able to use initiative, working both alone and as part of a team
- Well organised, able to provide transparent record keeping
- Able to prioritise a varied workload with conflicting deadlines

\*Please note there is no requirement to be a Christian for this role.

Find the full Job Description and Person Specification [HERE](#).

If you have any questions, please get in touch with our Operations Director, Charlotte Butler: [operations.director@transformation-cornwall.org.uk](mailto:operations.director@transformation-cornwall.org.uk)

To apply please email your CV, a cover letter and our Monitoring Form to [operations.director@transformation-cornwall.org.uk](mailto:operations.director@transformation-cornwall.org.uk).

Closing date for applications: 06/11/2023 6pm  
Interviews to be held: 20/11/2023 in Truro, Cornwall