**Coordinator for the Enabling Links Project - Peer Support and Buddying**

**Who are we?**

Kernow Positive Support (KPS) is an established charity which supports and empowers people living with HIV to lead happy, healthy lives free from stigma and discrimination. We provide information, advice, guidance, and referral.

**Do you want to make a real difference to the lives of others?**

We are hiring a self-motivated, confident, and experienced Peer Support Coordinator to join our small team based at the HIV Clinic at RCH Treliske. You will develop an additional line of support for positive people, contributing directly to the long-term wellbeing, confidence, and self-care of our clients.

**What’s the role?**

We have been awarded funding by the National Lottery for a project to extend our existing work by developing a peer support and buddying service. The project will build and strengthen links both amongst our clients (peer support), and between our clients and volunteer ‘buddies’ in the community.

This project will change the way clients look at their lives and futures. It will combat feelings of stigma and isolation by developing a culture of acceptance and inclusion. It will enable people living with HIV in Cornwall to become more independent, and willing and able to join in activities and interests which they enjoy but may lack confidence to share with others.

You will be responsible for all aspects of this project, including setting up, management, coordination, delivery, and reporting.

You will experience in real-time the positive impact you are having on those living with HIV, as well as laying the foundations for their long-term support.  
  
**What will you be doing?**

* Working with the existing KPS Team to plan, develop and deliver a peer support and buddying service within the HIV clinic and wider community.
* Arranging exploratory meetings with clients to establish a working relationship and discuss hobbies, interests and support needs.
* Recruiting existing clients to become volunteer peer supporters.
* Building community partnerships with other volunteer- and specific interest groups, both to encourage participation of project participants, and also to recruit volunteer buddies.
* Matching peer supporters and/or buddies, facilitating introductions, then providing ongoing help by identifying and promoting opportunities for get-togethers.
* Providing general support services to our clients as identified through your conversations with them as part of the project.

**What will you need?**

If you think this role sounds right for you, you will need to:

* Be experienced and comfortable working in a confidential setting.
* Learn and be able to effectively communicate the benefits of peer support and buddying to those living with HIV.
* Have excellent listening skills and an ability to assist clients to find and develop opportunities to become more independent.
* Have successfully coordinated and worked with volunteers.
* Have a track record of coordinating and delivering a project to meet identified outcomes.
* Support clients through your working knowledge of the statutory sector: benefits, housing, and employment.
* Be enthusiastic, energetic, and committed to supporting those living with HIV in Cornwall.

You don’t need to be a world-renowned expert in HIV, peer support, or project management. If you can bring the right attitude and a willingness to learn, we’ll help you with the rest!

Other things that might be useful (but are definitely not essential) include:

* Educated to Diploma level or above in a relevant, appropriate vocational setting and subject (e.g. Health, Social Care, Information, Advice & Guidance).
* Safeguarding Level 3 certificate. (If you do not hold this, online training will be provided.)
* An understanding of communicating through social media
* Enhanced DBS certificate (this can be arranged and paid for by KPS if necessary)

**In addition to knowing you’re having a huge impact, what else do we offer?**

* 37.5 hours per week (Full-time). Initial 12-month fixed term contract due to project funding with hoped-for continuation subject to sustainable future funding.
* Split working between the office and time in the community.
* Salary: up to £27,500 depending on experience
* 25 days annual leave plus Bank Holidays.
* Benefits: Nest Pension, travel expenses (between office base and community/venue), opportunity to accumulate additional leave for length of service

**Do you want more details before applying?**

If you’d like to learn more before applying, please contact us on kps.finance@outlook.com and we’ll set up an initial informal chat to help you decide whether this is the perfect role for you.

We will interview suitable candidates as they apply, and the job will close when the right candidate is found.